



Office of
Deputy Commissioner
of Maritime Affairs

THE REPUBLIC OF LIBERIA

Bureau Of Maritime Affairs

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15 December, 2006

MARINE OPERATIONS NOTE 10/2006

RE: New revised MARPOL Annex II Cargo Record Book

Dear Owner/Operator:

The revised Annex II - Regulations for the Control of Pollution by Noxious Liquid Substances (NLS) in Bulk adopted on 15 October 2004 will enter into force on 1 January 2007. The revised Annex II incorporates numerous amendments, including modified instructions for the Cargo Record Book for ships carrying NLS in bulk.

As a result, the Liberia Administration has updated and published a new revised Cargo Record Book, RLM-333 Rev. 2006 which incorporates the changes contained in the revised MARPOL Annex II. To order copies please contact Publications at: publications@lisr.com or +1 703 790 3434.

Previous existing copies of the Liberian Cargo Record Book, RLM-333 Rev. 5/00 may continue to be used until onboard supplies of such versions are exhausted. Attached are relevant revisions to Liberian Cargo Record Book guidance and record keeping instructions which shall be taken into account. Please instruct Master's to attach a copy of this Marine Operation Notice and the attachment provided herein to existing copies of RLM-333 Rev. 5/00 currently in use. In addition a new entry should be added for the vessels IMO number under the entry "Distinctive number or letter" on each page where operations are recorded.

For more information please contact Timothy M. Keegan at +1 703 251 2409 or email: safety@lisr.com

Regards,
Capt. David Pascoe
Head Maritime Operations & Standards
On behalf of
DEPUTY COMMISSIONER OF MARITIME AFFAIRS
REPUBLIC OF LIBERIA

Attachment: Insert for Liberian Cargo Record Book, RLM-333 Rev. 5/00

Insert for Liberian Cargo Record Book, RLM-333 Rev. 5/00

Cargo Record Book

INTRODUCTION

The following pages show a comprehensive list of items of cargo and ballast operations which are, when appropriate, to be recorded in the Cargo Record Book on a tank to tank basis in accordance with regulation 15.2 of Annex II of the International Convention for the Prevention of Pollution from Ships, 1973, as modified by the Protocol of 1978 relating thereto (MARPOL 73/78), as amended. The items have been grouped into operational sections, each of which is denoted by a letter.

When making entries in the Cargo Record Book, the date, operational code and item number shall be inserted in the appropriate columns and the required particulars shall be recorded chronologically in the blank spaces.

Each completed operation shall be signed for and dated by the officer or officers in charge and, if applicable, by a surveyor authorized by the competent authority of the State in which the ship is unloading. Each completed page shall be countersigned by the master of the ship.

LIST OF ITEMS TO BE RECORDED

Entries required for operations involving all categories of substances.

(A) LOADING OF CARGO

- 1 Place of loading.
- 2 Identify tank(s), name of substance(s) and category(ies).

(B) INTERNAL TRANSFER OF CARGO

- 3 Name of category of cargo(es) transferred.
- 4 Identity of tanks,
 - .1 from:
 - .2 to:
- 5 Was (were) the tank(s) in 4.1 emptied?
- 6 If not, quantity remaining in tank(s)

(C) UNLOADING OF CARGO

- 7 Place of unloading.
- 8 Identity of tank(s) unloaded.
- 9 Was (were) the tank(s) emptied?
 - .1 If yes, confirm that the procedure for emptying and stripping has been performed in accordance with the ship's Procedures and Arrangements Manual (i.e., list, trim, stripping temperature).
 - .2 If not, quantity remaining in tank(s).
- 10 Does the ship's Procedures and Arrangements Manual require a prewash with subsequent disposal to reception facilities?
- 11 Failure of pumping and/or stripping system.
 - .1 time and nature of failure;
 - .2 reasons for failure;
 - .3 time when system has been made optional.

(D) MANDATORY PREWASH IN ACCORDANCE WITH THE SHIP'S PROCEDURES AND ARRANGEMENTS MANUAL

- 12 Identify tank(s), substance(s) and category(ies).

- 13 Washing method:
- .1 number of cleaning machines per tank;
 - .2 duration of wash/washing cycles;
 - .3 hot/cold wash.

- 14 Pre wash slops transferred to:
- .1 reception facility in unloading port (identify port) *;
 - .2 reception facility otherwise (identify port)*

(E) CLEANING OF CARGO TANKS EXCEPT MANDATORY PREWASH (OTHER PREWASH OPERATIONS, FINAL WASH, VENTILATION, ETC.)

- 15 State time, identity tank(s), substance(s) and category(ies) and state:
- .1 washing procedure used:
 - .2 cleaning agent(s) (identify agent(s) and quantities);
 - .3 ventilation procedure used (state number of fans used, duration of ventilation).
- 16 Tanks washings transferred:
- .1 into the sea;
 - .2 reception facility (identify port)*;
 - .3 to slops collecting tank (identify tank).

(F) DISCHARGE INTO THE SEA OF TANK WASHINGS

- 17 Identity of tank(s)
- .1 Were tank washings discharge during cleaning of tank(s)? If so, at what rate?
 - .2 Were tank washing(s) discharged from a slops collecting tank? If so, state quantity and rate of discharge.
- 18 Time pumping commenced and stopped.
- 19 Ship's speed during discharge.

(G) BALLASTING OF CARGO TANKS

- 20 Identity of tank(s) ballasted.
- 21 Time at start of ballasting.

*Ships masters should obtain from the operator of the reception facilities, which include barges and tank trucks a receipt or certificate specifying the quantity of tank washings transferred together with the time and date of transfer. The receipt or certificate should be kept together with the Cargo Record Book.

(H) DISCHARGE OF BALLAST WATER FROM CARGO TANKS

- 22 Identity of tank(s).
- 23 Discharge of ballast:
 - .1 into the sea;
 - .2 to reception facilities (identify port)*.
- 24 Time ballast discharge commenced and stopped.
- 25 Ship's speed during discharge.

(I) ACCIDENTAL OR OTHER EXCEPTIONAL DISCHARGE

- 26 Time of occurrence.
- 27 Approximate quantity, substance(s) and category(ies)
- 28 Circumstances of discharge or escape and general remarks.

(J) CONTROL BY AUTHORIZED SURVEYORS

- 29 Identify port.
- 30 Identify tank(s), substance(s), category(ies) discharged ashore.
- 31 Have tank(s), pump(s), and piping system(s) been emptied?
- 32 Has a prewash in accordance with the ship's Procedures and Arrangements Manual been carried out?
- 33 Have tank washings resulting from the prewash been discharged ashore and is the tank empty?
- 34 An exemption has been granted from mandatory prewash.
- 35 Reasons for exemption.
- 36 Name and signature of authorized surveyor.
- 37 Organization, company, government agency for which surveyor works.

(K) ADDITIONAL OPERATIONAL PROCEDURES AND REMARKS

*Ships masters should obtain from the operator of the reception facilities, which include barges and tank trucks a receipt or certificate specifying the quantity of tank washings transferred together with the time and date of transfer. The receipt or certificate should be kept together with the Cargo Record Book.
