



THE REPUBLIC OF LIBERIA

Liberia Maritime Authority
Office of Deputy Commissioner of Maritime Affairs

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FLAG TRANSFER IN LAID UP STATUS - Provisional Certificate of Registry

A. LIST OF REGISTRATION REQUIREMENTS

- 1. REGISTRATION OF OWNER in Liberian Corporate Registry
- 2. APPLICATION for Vessel Registration
- 3. AUTHORITY: Evidence of authority to register a Vessel;
- 4. PROOF OF OWNERSHIP
- 5. DELETION CERTIFICATE / proof of free of recorded liens and encumbrance
- 6. AFFIDAVIT Re No-movement
- 7. PAYMENT of fees

B. LIST OF TECHNICAL REQUIREMENTS

- 1. CLASS: Evidence of Seaworthiness; Verification of class status
- 2. LIABILITY INSURANCE compliance

SEE EXPLANATION OF REQUIREMENTS ON THE NEXT PAGE

In case of any questions please contact Registration@liscr.com or any of LISCRC offices.



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A. EXPLANATION OF REGISTRATION REQUIREMENTS – Layup

1. REGISTRATION OF OWNER:

A vessel registered in Liberia must be owned by a Liberian Corporation, Limited Partnership or Limited Liability Company, or by a Foreign Maritime Entity (FME); an entity existing in another jurisdiction and registered in Liberia for the purpose of owning a vessel. Registration process of the owner must be completed with LISCR Corporate dept. (corporate@liscr.com) in advance of the vessel registration. Please allow yourself at least three (3) working days to collect required documents from foreign jurisdictions. LISCR will process documents upon receipt.

Name availability: Please check availability of the intended name of the owning entity, Liberian or foreign, with LISCR Corporate. Corporate Registrar cannot accept a name that is identical or very similar to another entity of any kind that is already on record. Alternatives may be discussed.

Important: *The name in the vessel registration documents and mortgage recording documents has to match the name registered in the Liberian Corporate Registry.*

2. APPLICATION FOR REGISTRATION:

A copy of a duly executed and acknowledged Form RLM-101A;

3. EVIDENCE OF AUTHORITY to register a vessel in Liberia:

A copy of a duly executed and acknowledged Power of Attorney or certified Corporate Resolution authorizing one or more named persons to act on behalf of the owner as attorney-in-fact to execute and submit application for registration of the vessel is required. Directors and officers of the owner do not have to submit their evidence of authority.

4. PROOF OF OWNERSHIP

A photocopy of a duly executed and acknowledged Bill of Sale stating the name of the applicant as the buyer.

Signature(s) acknowledgement is permitted by a Liberian Special Agent, Liberian Consul, notary public, or other officer authorized to administer oaths by the law where acknowledgment is made. Consularization or apostille are not required by Liberia.

BOS format: Liberia does not require any specific format of BOS. One of the printed forms commonly used by the international maritime community is acceptable (BIMCO, UK/MCA, Norway, Panama etc.).

BOS recording: two (2) duly executed and acknowledged original Bills of sale should be submitted. One certified BOS will be returned to the owner.

BOS Not Applicable (Flag Transfer without Change of Ownership): at the time of reflagging, Liberia will accept as proof of ownership a copy of Certificate of Ownership and Encumbrance (COE), or Transcript of Registry, or Certificate of Deletion issued by the previous Flag.

Affidavit of non-registration: a copy of a duly executed and acknowledged Affidavit of Non-Registration must be submitted in the event there be a gap in time between the date the vessel is delivered to the Owner and the date it registers in the Liberian Registry;

5. DELETION CERTIFICATE:

A photocopy of Certificate of Deletion issued by the previous Flag must be submitted. If Certificate of Deletion is not available at the time of re-flagging into Liberia, then a copy of COE, or a Transcript of Register issued by the previous Flag is required along with undertaking by the Applicant to provide a copy of Certificate of Deletion within thirty (30) days from the date of registration of the vessel in Liberia.



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6. **AFFIDAVIT RE NO-MOVEMENT:**

A photocopy of a duly executed and acknowledged Affidavit signed by Applicant stating that the vessel will not be moved or navigated while it is out of Class.

B. EXPLANATION OF TECHNICAL REQUIREMENTS – FLAG TRANSFER

1. **CLASS**

Class Statement must indicate that the opinion of the Society the vessel, if surveyed at the time of lay-up, would have met the requirements for the issuance of Classification and Tonnage Measurement Certificates;

VESSELS TWENTY (20) years of age or older:

Copies of the most recent Class Statutory, Special and Drydock (bottom) narrative Survey reports must be submitted for review in order to approve the application for waiver of age requirement.

Note: For non-Liberian vessels Classification Societies will not provide the statement or affidavit or any other class documents to LISCR without authorization of the current vessel owner/operator. If the applicant/party registering the vessel in Liberia is a buyer of the vessel, the applicant should request the seller to provide this authorization to the Classification Society;

2. **LIABILITY INSURANCE**

- a. **Bunker Civil Liability Convention for Oil Pollution Damage, 2001 (Bunker Spill):** a copy of Bunker CLC Blue Card (vessels of more than 1,000 gross tons)
- b. **Nairobi International Convention on the Removal of Wrecks 2007 (Wreck Removal):** a copy of WRC Blue Card (vessel of more than 300 gross tons)
- c. **Convention on Civil Liability for Oil Pollution Damage (CLC – Oil Pollution):** a copy of CLC Blue Card (tankers or other cargo ships carrying more than 2,000 net tons of oil in bulk as cargo).